



## **Festival Internship**

### **Background**

Queen's Hall Arts, the multi-disciplinary arts centre based in Hexham, works closely with Hexham Book Festival; a Not-for-Profit CIC based in Queen's Hall delivering an annual festival every Spring.

Additionally, Hexham Book Festival also manages an extended year-round programme of work supported by Northumberland County Council working with libraries, schools, and other organisations across the county.

Queen's Hall Arts not only manages the venue and busy calendar of live events, but also delivers engagement and community based creative projects in Hexham and the wider Tyne Valley.

### **About the role**

The Festival Internship presents an opportunity for a young professional entering the cultural sector to acquire practical skills in programming and marketing cultural activities, collaborating with cultural organisations, and working alongside a team of volunteers. Queens Hall Arts and Hexham Book Festival have a history of close collaboration, successfully overseeing internships in the past. Both organisations are committed to providing mentoring and professional development support for the selected candidate.

Focused on supporting the Hexham Book Festival and the Northumberland Jazz Festival, scheduled for May 2024, the intern will play a crucial role in enhancing the appeal of the programmes to a young audience. The goal is to complement existing events and cultivate a younger attendee profile.

The internship will be 25 hours per week for 16 weeks, paid at the National Living Wage. The start date will be Monday 12 February 2024. It is expected that most of the working week will be based in Hexham.

**Ideal candidates should be recent graduates or postgraduates possessing the following qualifications:**

- Demonstrated experience in team collaboration
- Strong communication skills

- Effective organisational abilities
- Familiarity with digital communications strategy within an arts and culture context
- Proficient understanding of audience development strategy
- Knowledgeable about the arts and culture sector in the UK
- Awareness of current trends in digital media (digital content creation skills are advantageous)

### **How to apply**

**Closing date: Monday 29 January, 10am**

To apply, please send a copy of your current CV and a covering letter, explaining why you are a suitable candidate for the internship, to [workforus@queenshall.co.uk](mailto:workforus@queenshall.co.uk) by 10am on Monday 29 January.